



HUNTLINE DENTAL GROUP

Office Policy

Office policies and fees for services provided are determined by Dr. Sam Barnhart only. Insurance companies make their own decisions on which procedures and how much they will pay for each. The doctor has no control or participation with any insurance company or policy except Delta Dental Premier. We will file your dental insurance for you. It is your responsibility to make sure they pay on your claim. Dr. Sam provides insurance companies with pre-operative x-rays, photos, and in some cases written narratives, to help ensure proper coverage by your insurance, but if for some reason your insurance company denies your claim, you are fully responsible for any remaining balance you may have accrued above and beyond your expected co-pay that you have already paid. You are financially responsible for any difference in billed amount and payment from insurance. In the event that your insurance checks are inadvertently sent to you, you may pay the office directly for the insurance payments you received. **Payment and or Insurance Co-payments are due prior to scheduling any treatment visits**, to include the office visit and the anticipation out-of-pocket cost for your specified procedure. Methods of payment include cash, credit card or check. In the event that your insurance company does not pay for any reason you are responsible for the bill in full. It is your job as a patient to know and understand your insurance plan policies.

Cancellation Policy

We understand emergencies do occur and it may be impossible for you to make all appointments. However, we do expect to be notified within **48 hours** in advance if you will not be able to make a scheduled appointment. In the event that you miss your appointment without notifying us in advance, a note will be made in your chart. Once you miss two appointments without prior notification, we reserve the right to discontinue your appointments. We ask that you respect our time, and we will respect yours.

In-Office Photography

Huntline Dental Group uses patient intra-oral photos to help patients understand their treatment needs and highlight the changes that have been made to their smile. These photos are also used to show other patients, in the office, of what their potential outcomes could be. Dr. Sam does not and will not use any photos that can give away a patients image. Close up shots of teeth only are used for in-house and Huntline Dental website promotional items. For example, before and after photos shown chairside to new patients, photos used on TV in waiting room, photos used on the monitors in the operatories, or images within our services section on the website . **If any full-facial or headshot photos are going to be used for public use, you will be asked for additional consent before Huntline Dental Group would use your images.**

“These photos are so important for patients that need to understand their treatment options, and have confidence in our ability to enhance their smile”. —Dr. Sam.

As the owner of Huntline Dental Group, I ask for your consent to use the above described photos



HUNTLINE DENTAL GUARANTEE!

We want our patients to feel secure in their decisions for treatment. Our “Crowns” or “Caps”, as they are commonly called, come with a **Lifetime Guarantee Against Fracture**. If your crown breaks we will fix it at **no charge provided that you keep all recall check-up appointments** after your crown is completed.

Your Check-Ups are due every six months—we will see you then!

Thank you for choosing Huntline Dental Group as your dental care providers. We look forward to many years of great service and friendship with you and your family.

Patient/Guardian Signature

Date

 **HUNTLINE**
DENTAL GROUP
Patient Registration

Patient Information

First Name: _____ Middle Initial: _____ Last Name: _____
Address: _____
Home Phone: _____ Work Phone: _____ Cell Phone: _____
Sex: Male Female Employment Status: Full Time Part Time Retired
Birth Date: _____ Soc Sec: _____ Email: _____
Marital Status (Circle One): Married Single Divorced Separated Widowed
Referred by: _____ Previous Dentist: _____

Responsible Party (If someone other than the patient fill out)

First Name: _____ Middle Initial: _____ Last Name : _____
Address: _____
Home Phone: _____ Work Phone: _____ Cell Phone: _____
Birth Date: _____ Soc Sec: _____ Email: _____

Primary Insurance Information

Name of Insured: _____
Insured Birth Date: _____
Insured Soc. Sec: _____
Employer: _____
Relationship to Insured: _____
Ins Company: _____

Secondary Insurance Information

Name of Insured: _____
Insured Birth Date: _____
Insured Soc. Sec: _____
Employer: _____
Relationship to Insured: _____
Ins Company: _____

Individuals that we are authorized to Speak to About your Care

Emergency Contact: _____ Phone: _____ Relationship: _____
Signature: _____ Date: _____

Eaglesoft Medical History

Patient Name:

Birth Date:

Date Created:

Although dental personnel primarily treat the area in and around your mouth, your mouth is a part of your entire body. Health problems that you may have, or medication that you may be taking, could have an important interrelationship with the dentistry you will receive. Thank you for answering the following questions.

Are you under a physician's care now? Have you ever been hospitalized or had a major operation? Have you ever had a serious head or neck injury? Are you taking any medications, pills, or drugs? Do you take, or have you taken, Phen-Fen or Redux? Have you ever taken Fosamax, Boniva, Actonel or any other medications containing bisphosphonates? Are you on a special diet? Do you use tobacco?

Women: Are you...

Pregnant/Trying to get pregnant? Nursing? Taking oral contraceptives?

Are you allergic to any of the following?

Aspirin, Metal, Penicillin, Latex, Codeine, Sulfa Drugs, Acrylic, Local Anesthetics

Other? Do you use controlled substances?

Do you have, or have you had, any of the following?

AIDS/HIV Positive, Alzheimer's Disease, Anaphylaxis, Anemia, Angina, Arthritis/Gout, Artificial Heart Valve, Artificial Joint, Asthma, Blood Disease, Blood Transfusion, Breathing Problems, Bruise Easily, Cancer, Chemotherapy, Chest Pains, Cold Sores/Fever Blisters, Congenital Heart Disorder, Convulsions, Cortisone Medicine, Diabetes, Drug Addiction, Easily Winded, Emphysema, Epilepsy or Seizures, Excessive Bleeding, Excessive Thirst, Fainting Spells/Dizziness, Frequent Cough, Frequent Diarrhea, Frequent Headaches, Genital Herpes, Glaucoma, Hay Fever, Heart Attack/Failure, Heart Murmur, Heart Pacemaker, Heart Trouble/Disease, Hemophilia, Hepatitis A, Hepatitis B or C, Herpes, High Blood Pressure, High Cholesterol, Hives or Rash, Hypoglycemia, Irregular Heartbeat, Kidney Problems, Leukemia, Liver Disease, Low Blood Pressure, Lung Disease, Mitral Valve Prolapse, Osteoporosis, Pain in Jaw Joints, Parathyroid Disease, Psychiatric Care, Radiation Treatments, Recent Weight Loss, Renal Dialysis, Rheumatic Fever, Rheumatism, Scarlet Fever, Shingles, Sickle Cell Disease, Sinus Trouble, Spina Bifida, Stomach/Intestinal Disease, Stroke, Swelling of Limbs, Thyroid Disease, Tonsillitis, Tuberculosis, Tumors or Growths, Ulcers, Venereal Disease, Yellow Jaundice

Have you ever had any serious illness not listed

Comments:

To the best of my knowledge, the questions on this form have been accurately answered. I understand that providing incorrect information can be dangerous to my (or patient's) health. It is my responsibility to inform the dental office of any changes in medical status.

Signature of Patient, Parent or Guardian:

X

Date: